

NC PRE-K LEAD TEACHER EMPLOYMENT ELIGIBILITY DETERMINATION CHART INSTRUCTIONS

NC Pre-Kindergarten Lead Teachers in Non-Public Schools

Division of Child Development and Early Education | Early Education Branch

NC Pre-K Program & Early Educator Support, Licensure, & Professional Development (EESLPD) Units

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Purpose:

NC Pre-K Contractors, Program Contacts, and Site Administrators are advised to use the NC Pre-K Teacher Employment Eligibility Determination Chart as an initial guidance tool in determining eligibility for prospective and returning NC Pre-K Lead Teachers at non-public sites. The NC Pre-K Teacher Employment Eligibility Determination Chart should be used prior to employment offers, enrollment in the EESLPD Unit for services, and teacher placement in the NC Pre-K Plan.

Documentation must be used in conjunction with the NC Pre-K Teacher Employment Eligibility Determination Chart to serve as verification of required criteria. Prospective teachers must provide the following documents, if applicable:

- A Legible Copy of a NC Professional Educator's License
- A Legible Copy of Other States' Licensure and/or Praxis Test Scores
- Official Transcripts from all institutions of higher education from which coursework has been completed and/or a degree was earned
- Birth-Kindergarten Plan of Study from a NC regionally accredited college or university* or Regional Alternative Licensing Center (RALC)

*For a list of approved BK programs access

http://ncchildcare.nc.gov/pdf_forms/NCPre-K_ApprovedBKProgramsNC.pdf

INSTRUCTIONS:

1. Read through **OPTION I: Existing Licensure** to determine if the prospective teacher meets one or more of the criteria. If the teacher is eligible, follow the instructions provided for **NEXT STEP(S)**. However, if the teacher does not meet any of the criteria move to **OPTION II (a): Educational Background**.
2. Read through the criteria in **OPTION II (a): Educational Background** to determine if the prospective teacher meets one or more of the criteria. If the teacher is eligible, follow the instructions provided for **NEXT STEP(S)**. However, if the teacher does not meet any of the criteria move to **OPTION II (b): Educational Background**.
3. Read through the criteria in **OPTION II (b): Educational Background** to determine if the prospective teacher meets one or more of the criteria. If the teacher is eligible, follow the instructions provided for **NEXT STEP(S)**. However, if the teacher does not meet any of the criteria move to **OPTION II (c): Educational Background**.
4. Read through the criteria in **OPTION II (c): Educational Background** to determine if the prospective teacher meet one or more of the criteria. Follow the instructions provided for **NEXT STEP(S)** to contact the EESLPD Unit BK Licensure Specialist assigned to your county for additional assistance.